



# RENTAL APPLICATION

**Application Fee:** \$35.00 (non-refundable/ applies to first month's rent) **Received By:** \_\_\_\_\_

**Copy of Applicant's Photo ID:** (Required to process application) **Received By:** \_\_\_\_\_

**Holding Fee:** \$200.00 (non-refundable/ applies to first month's rent) **Received By:** \_\_\_\_\_

**Security Deposit:** equivalent of one month's rent **Received By:** \_\_\_\_\_

**NOTE:** Apex Properties only accepts check, money order, or cashier's check as forms of payment  
\*\*\*\*\*Apex Properties has a no pet policy unless specifically authorized in writing by the Landlord/Owner

**Landlord:** PAYABLE TO Apex Properties Group  
1230 W. College Ave. Suite D  
Appleton WI 54914  
920-707-4222

For Office use only:

**UNIT INFORMATION** **This is NOT a lease or rental agreement**

The undersigned hereby makes application to rent apartment/Unit/number \_\_\_\_\_

Located at \_\_\_\_\_

Monthly Rent \$ \_\_\_\_\_ Lease Term \_\_\_\_\_ Date \_\_\_\_\_

**APPLICANT INFORMATION** *\*Each Co-Applicant (Named Tenant) and each occupant 18 years and over MUST submit a separate RENTAL APPLICATION.*  
**A COPY OF ALL APPLICANTS PHOTO ID IS REQUIRED TO RUN ALL RENTAL APPLICATIONS**

**Full Name** (exactly as shown on driver's license or govt. ID card):  
\_\_\_\_\_

**Your street address** (As shown on your driver's license or govt. ID card):  
\_\_\_\_\_



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[cassie@callycpresshomes.com](mailto:cassie@callycpresshomes.com)  
[www.l44appleton.com](http://www.l44appleton.com)



Driver's License # and State: \_\_\_\_\_

Or govt. photo ID card #: \_\_\_\_\_

Former Last Names (Maiden and Married): \_\_\_\_\_

Your Social Security #: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Sex: \_\_\_\_\_

Do you or any occupant smoke? \_\_\_\_\_ Yes \_\_\_\_\_ No

Current Address: (Where you live now): \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home/Cell phone: \_\_\_\_\_ Current Rent \$ \_\_\_\_\_

Email Address: \_\_\_\_\_

Current owner or managers' name: \_\_\_\_\_

Their Phone: \_\_\_\_\_ Date Moved in: \_\_\_\_\_

Why are you leaving your current residence? \_\_\_\_\_

Your previous home address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



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Name of Owner or Manager: \_\_\_\_\_

Their Phone #: \_\_\_\_\_ Previous month rent \$: \_\_\_\_\_

Date you moved in: \_\_\_\_\_ Date you moved out: \_\_\_\_\_

**EMPLOYER, INCOME AND WORK HISTORY**

Present Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Position: \_\_\_\_\_

Supervisor's name and phone #: \_\_\_\_\_

Date you began this job: \_\_\_\_\_ Gross Monthly Pay: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_



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Position: \_\_\_\_\_

Supervisor's name and phone #: \_\_\_\_\_

Date you began this job: \_\_\_\_\_ Date you ended this job: \_\_\_\_\_ Monthly Pay: \_\_\_\_\_

**Credit History**

Your Bank's Name, City, State: \_\_\_\_\_

List any/all Major credit cards: \_\_\_\_\_

Other Non-Work income you want considered. Please Explain: \_\_\_\_\_

Past credit problems you want to explain: \_\_\_\_\_

**WHY YOU APPLIED HERE**

Were you referred? \_\_\_\_\_ Yes \_\_\_\_\_ No

Name of locator/rental agency: \_\_\_\_\_

Name of friend or person: \_\_\_\_\_

Did you find us on your own? \_\_\_\_\_ yes \_\_\_\_\_ no *If yes, fill in information below*



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\_\_\_\_\_ On the internet

\_\_\_\_\_ Stopped By

\_\_\_\_\_ Rental Publication

Other: (please note)

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**YOUR RENTAL/CRIMINAL HISTORY**

*Check only if applicable.*

**Have you or any occupant in this application ever:**

**Been convicted of a felony?** \_\_\_\_\_

**Been evicted or asked to move out?** \_\_\_\_\_

**Moved out of a dwelling before the end of the lease term without the owner’s consent?** \_\_\_\_\_

**Declared Bankruptcy?** \_\_\_\_\_

**Been sued for rent?** \_\_\_\_\_

**Been sued for Property Damage?** \_\_\_\_\_

**We may need to discuss more facts before making a decision.** *You represent that the answer is “no” to any item not checked above.*

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**OTHER OCCUPANTS**

*Names of all persons under the age of 18, and other adults that will occupy the unit without signing the lease. Continue on separate page if more than three.*

Name: \_\_\_\_\_ Relationship \_\_\_\_\_

Sex \_\_\_\_\_ DL OR Govt. ID card # \_\_\_\_\_ State \_\_\_\_\_

Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_

Sex \_\_\_\_\_ DL OR Govt. ID card # \_\_\_\_\_ State \_\_\_\_\_

Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_

Sex \_\_\_\_\_ DL OR Govt. ID card # \_\_\_\_\_ State \_\_\_\_\_

Birthdate \_\_\_\_\_ Social Security # \_\_\_\_\_

**YOUR VEHICLES**

*List all vehicles owned or operated by you, your spouse, or any occupants (including cars, trucks, motorcycles, trailers, etc.) Continue on separate page if more than three.*

Make and Color of Vehicle: \_\_\_\_\_

Year: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_



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Make and Color of Vehicle: \_\_\_\_\_

Year: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_

Make and Color of Vehicle: \_\_\_\_\_

Year: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_

**EMERGENCY**

*Emergency contact person over 18, who will not be living with you:*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and State: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**AUTHORIZATION**

I or We \_\_\_\_\_  
authorize **M. BLANK PROPERTIES** to obtain reports from any consumer or criminal record reporting agencies before,



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during, and after tenancy on matters relating to a lease by the above owner to me and to verify, by all available means, the information in this application, including criminal background information, income history, and other information reported by employer(s) to any state employment security agency. Work History information may be used only for this Rental Application. Authority to obtain work history information expires 365 days from the date of this application. I have Paid the credit report fee indicated on this application. The fee will be applied to my first month's rent if the landlord enters into a lease or rental agreement with me. If this application is approved and I fail to enter into a lease or rental agreement the fee may be retained to compensate the Landlord's costs and damages.

Applicant's Signature: \_\_\_\_\_

Date

|                            |                    |                |
|----------------------------|--------------------|----------------|
| <b>FOR OFFICE USE ONLY</b> |                    |                |
| Date Received: _____       | Received By: _____ | Ran by: _____  |
| Accepted _____             | Denied _____       | Notified _____ |



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