



RENTAL APPLICATION

Application Fee: \$35.00 (non-refundable)
Copy of Applicant's Photo ID: (Required to process application)
Holding Fee: \$200.00 (non-refundable/ applies to first month's rent)
Security Deposit: equivalent of one month's rent

Received By: _____
Received By: _____
Received By: _____
Received By: _____

NOTE: Apex Properties only accepts check, money order, or cashier's check as forms of payment
*******Apex Properties has a no pet policy unless specifically authorized in writing by the Landlord/Owner**

Landlord: PAYABLE TO Apex Properties Group
1230 W. College Ave. Suite D
Appleton WI 54914
920-707-4222

For Office use only:

UNIT INFORMATION This is NOT a lease or rental agreement

The undersigned hereby makes application to rent apartment/Unit/number _____

Located at _____

Monthly Rent \$ _____ Lease Term _____ Date _____

APPLICANT INFORMATION **Each Co-Applicant (Named Tenant) and each occupant 18 years and over MUST submit a separate RENTAL APPLICATION.*

A COPY OF ALL APPLICANTS PHOTO ID IS REQUIRED TO RUN ALL RENTAL APPLICATIONS

Full Name (exactly as shown on driver's license or govt. ID card):

Your street address (As shown on your driver's license or govt. ID card):



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Driver's License # and State: _____

Or govt. photo ID card #: _____

Former Last Names (Maiden and Married): _____

Your Social Security #: _____

Birthdate: _____ Sex: _____

Do you or any occupant smoke? Yes No

Current Address: (Where you live now): _____

City/State/Zip: _____

Home/Cell phone: _____ Current Rent \$ _____

Email Address: _____

Current owner or managers' name: _____

Their Phone: _____ Date Moved in: _____

Why are you leaving your current residence? _____

Your previous home address: _____

City/State/Zip: _____

Name of Owner or Manager: _____



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Their Phone #: _____ Previous month rent \$: _____

Date you moved in: _____ Date you moved out: _____

EMPLOYER, INCOME AND WORK HISTORY

Present Employer: _____

Address: _____

City/State/Zip: _____

Work Phone: _____

Position: _____

Supervisor's name and phone #: _____

Date you began this job: _____ Gross Monthly Pay: _____

Previous Employer: _____

Address: _____

City/State/Zip: _____

Work Phone: _____

Position: _____





Supervisor's name and phone #: _____

Date you began this job: _____ Date you ended this job: _____ Monthly Pay: _____

Credit History

Your Bank's Name, City, State: _____

List any/all Major credit cards: _____

Other Non-Work income you want considered. Please Explain: _____

Past credit problems you want to explain: _____

WHY YOU APPLIED HERE

Were you referred? _____ Yes _____ No

Name of locator/rental agency: _____

Name of friend or person: _____

Did you find us on your own? _____ yes _____ no *If yes, fill in information below*

_____ *On the internet* _____ *Stopped By* _____ *Rental Publication*



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Other: (please note)

YOUR RENTAL/CRIMINAL HISTORY

Check only if applicable.

Have you or any occupant in this application ever:

Been convicted of a felony? _____

Been evicted or asked to move out? _____

Moved out of a dwelling before the end of the lease term without the owner’s consent? _____

Declared Bankruptcy? _____

Been sued for rent? _____

Been sued for Property Damage? _____

We may need to discuss more facts before making a decision. *You represent that the answer is “no” to any item not checked above.*



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OTHER OCCUPANTS

*Names of all persons under the age of 18, and other adults that will occupy the unit without signing the lease. Continue on separate page if more than three. *Note, an additional application fee will be due for any individual over the age of 18 that will be residing in the unit.*

Name: _____ Relationship _____

Sex _____ DL OR Govt. ID card # _____ State _____

Birthdate _____ Social Security # _____

Name: _____ Relationship _____

Sex _____ DL OR Govt. ID card # _____ State _____

Birthdate _____ Social Security # _____

Name: _____ Relationship _____

Sex _____ DL OR Govt. ID card # _____ State _____

Birthdate _____ Social Security # _____

YOUR VEHICLES

List all vehicles owned or operated by you, your spouse, or any occupants (including cars, trucks, motorcycles, trailers, etc.) Continue on separate page if more than three.

Make and Color of Vehicle: _____

Year: _____ License #: _____ State: _____

Make and Color of Vehicle: _____

Year: _____ License #: _____ State: _____





Make and Color of Vehicle: _____

Year: _____ License #: _____ State: _____

EMERGENCY

Emergency contact person over 18, who will not be living with you:

Name: _____

Address: _____

City and State: _____

Work Phone: _____ Home Phone: _____ Cell Phone: _____

AUTHORIZATION

I or We _____

authorize M. BLANK PROPERTIES to obtain reports from any consumer or criminal record reporting agencies before, during, and after tenancy on matters relating to a lease by the above owner to me and to verify, by all available means, the information in this application, including criminal background information, income history, and other information reported by employer(s) to any state employment security agency. Work History information may be used only for this Rental Application. Authority to obtain work history information expires 365 days from the date of this application. I have Paid the credit report fee indicated on this application.

Applicant's Signature: _____

Date

FOR OFFICE USE ONLY		
Date Received: _____	Received By: _____	Ran by: _____
Accepted _____	Denied _____	Notified _____



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